



**TOWNSHIP OF UPPER UWCHLAN**  
**BOARD OF SUPERVISORS**  
**REGULAR MEETING**  
September 16, 2013  
7:00 p.m.

Approved

Attending:

Board of Supervisors

Guy A. Donatelli, Chair  
Catherine A. Tomlinson, Vice-Chair  
Kevin Kerr, Member

Township Administration

Cary B. Vargo, Township Manager  
Jill Bukata, Township Treasurer  
John DeMarco, Police Chief  
Al Gaspari, Codes Administrator  
Mike Heckman, Director of Public Works  
Dave Leh, P.E., Township Engineer

Mr. Donatelli called the meeting to order at 7:00 p.m., led the salute to the flag, and offered a moment of silence.

Approval of Minutes

Mr. Kerr moved, seconded by Mrs. Tomlinson, to approve as presented the minutes of the August 13, 2013 Board of Supervisors' Workshop and the August 19, 2013 Supervisors Meeting. Mrs. Tomlinson asked for a clarification on the term "grandfathered" in the workshop minutes in reference to the Property Maintenance Code. Mrs. Tomlinson also asked about the time line on the Open Burning Ban. After a discussion, the Board agreed that they would discuss both topics further at the next meeting. The Motion carried unanimously.

Approval of Payments

Mr. Kerr moved, seconded by Mrs. Tomlinson, to approve the payments to all vendors, with Mr. Donatelli abstaining from the payment to the Solid Waste Authority as it is a client of his Firm. The Motion carried unanimously.

Treasurer's Report

Jill Bukata reported a strong balance sheet and revenues are at 82% of budget and expenses are 58% of budget. Combined year to date net income is \$1.9 million. Earned income tax receipts are only \$450,000 below the annual budget. All departments are within budget.

Mr. Donatelli mentioned that he had asked Mrs. Bukata a question on the Workmen's Compensation audit prior to the meeting. Mrs. Bukata explained to the Board that the Workmen's Compensation insurance uses an estimated payroll to assess the annual premium. They audit the actual payroll amounts annually and then adjust the premium. We expect to see a slight increase in our premium due to the audit.

Mr. Kerr asked Mrs. Bukata about the Finance Department's goal to write an investment policy and offered to provide assistance.

### Supervisor's Report

The following calendar was published: September 18, 2013 Yard Waste Collection; October 2, 2013 Yard Waste Collection; October 8, 2013 Joint Boards and Commissions Workshop; October 16, 2013 Yard Waste Collection and October 21, 2013 Board of Supervisor's Meeting.

### Administrative Reports

#### Township Engineer's Report

Mr. Leh reported that a boundary survey of the Funderwhite property has been completed on the Route 100 and Little Conestoga Road trail easements. The Ewing tract is winding down on townhomes and Toll has requested us to provide a punch list by the end of the month. The Frame property land development plans should be submitted by the end of the month.

#### Building and Codes Department Report

Al Gaspari reported 38 building permits were issued during August, totaling nearly \$9,000 in permit fees; 120 Resale Use & Occupancy inspections have been performed this year.

Mr. Gaspari noted that a retaining wall has been built at Fellowship Fields and was paid for by Penn Fusion and Marsh Creek Eagles.

He informed the Board that the Codes Department had training on the Munilogic system last week and it is now up and running. Upcoming projects include installing a new generator at the Township building and converting to natural gas from propane and replacing the schoolhouse floor (at which time the gas pipes will be run under the floor to the generator). Don Carlson asked what type of floor would be installed and Mr. Gaspari replied that the floor is old wood that was taken from the Ewing Barn. It is white oak.

Mr. Gaspari also reported that Smaltz Harley Davidson has been sold to a company in Lebanon, Pa. and it will be renamed Harley Davidson of Chester Springs as of October 1, 2013.

#### Police Chief's Report

Chief DeMarco reported 1,029 incidents were handled during August, 85 traffic warnings were issued, 3 criminal arrests and 14 reported crimes.

#### Public Works Department Report

Mike Heckman reported that the Lyndell Bridge surface has been repaired and we are expecting that the micro surface on Moore Road and Lyndell Bridge will go down within the next week. The top engine has been rebuilt on the 550. Mowing is hard to keep up with; one seasonal employee left and the other one is working only two days a week. Jake Gawrys gave his two weeks' notice that he is leaving Upper Uwchlan.

Bids for snow plowing were opened. The two bidders were Mulch and More and PJ Reilly. Both were short on trucks. I am recommending that the bids be awarded as follows:

1. To P.J. Reilly for 2 large, salt spreader equipped trucks at \$172/hour each. This leaves us 2 trucks short if all suspected roads are dedicated.
2. To P. J. Reilly for 1 pick-up truck at \$132/hour each, and to Mulch and More for 3 pick-up trucks at \$125/hour each. This also leaves us 2 short.

Mr. Donatelli moved, seconded by Mrs. Tomlinson, to approve the bids as presented. The motion carried unanimously.

#### Administration

Chief DeMarco presented a draft Resolution which would replace Ordinance 85-1, "Adopting and Authorizing the Use of Special Fire Police and Defining their Duties". He explained that the current Ordinance dates to 1985 and it was supposed to remain in effect until 2002 at which time it was to be repealed and replaced with a new Resolution. Chief DeMarco requested that the Board vote to approve advertising repealing Ordinance 85-1.

Mr. Donatelli suggested that the Board authorize amending the ordinance, and at the next meeting the Board would discuss and vote on approving the Resolution proposed by Chief DeMarco.

#### Open Session

Ruth Hughes inquired about the Burning Ban proposal. She said that her husband enjoys working in their yard and burning branches and leaves.

#### Adjournment

There being no further business to be brought before the Board, Mr. Donatelli adjourned the meeting at 7:30 p.m.

Respectfully submitted,

Jill Bukata  
Township Treasurer